



Award Categories and Criteria

The award categories for 2017 are slightly different. There will only be two project categories; New Build and Refurbishment. This will mean that INCA could sub-divide categories depending on the number of entries that we receive. This has been done so that the appropriate projects are in the correct category. The [online entry form](#) is also set up to make it easier to submit your projects into some of the alternative categories such as the Architectural Design Award and the Innovation Award.

Small Installer of the Year and Large Installer of the Year Award

The Small Installer of the Year and Large Installer of the Year Award are new award categories for 2017. They recognise the achievements of INCA contractor members for their innovative solutions, community engagement and uniqueness of projects. This award is for INCA Contractor members only. A small installer qualifies as a company with an annual turnover of less than or equal to 5 million, a large installer qualifies as a company with an overall turnover of over 5 million.

Project Awards

- New Build
- Refurbishment

Projects must:

- Be within the UK
- Have a completion date between 1 January and 31 December 2016
- Have a U-value of 0.30 W/m²K or less
- Have the approval of all parties involved in the project including the building owner if required
- Not have previously been shortlisted for an INCA Award
- Have both the EWI System Designer and EWI Contractor involved in the project must be current members of INCA at the time of entry

Architectural Design Award

The Architectural Design Award recognises fantastic design with the use of EWI. As an exception, **only the System Designer has to be a current member of INCA at the time of entry**, but the completion date must still be between 1 January and 31 December 2016. Architectural Design Award entries should be accompanied by a maximum of 5 photographs of the design and completed project.

Innovation Award

The Innovation Award recognises innovation in EWI systems, products and technologies. The award also recognises game-changing developments and initiatives in the EWI industry covering areas such as installation practice, project management and health and safety. Entrants must be INCA members.

Environment Award

The Environment Award can be awarded to an INCA member company, or individual in the EWI industry. The award recognises companies that demonstrate a commitment to sustainability, low energy and use of the Passivhaus standard, but also individuals such as sustainability managers that have demonstrated an exceptional commitment to the environment.

Training Award



The Training Award can be awarded to an INCA member company or individual in the EWI industry. The award recognises company training schemes, projects and strategy, but also individuals such as training managers and apprentices that have demonstrated an exceptional commitment to training.

Outstanding Achievement Award

The Outstanding Achievement Award recognises an individual who has made a real difference to the EWI industry through personal attainment. Anyone from a Managing Director to an apprentice can be nominated for initiatives including business development, health and safety, marketing, and technical development.

Guidance for the Written Statement

Category	Information to include
Small and Large Installer of the Year	<ul style="list-style-type: none"> • Evidence of engagement with the community • Evidence of customer satisfaction • Details of innovative solutions • Record of qualification of the workforce • Details of unique projects • A small installer qualifies as a company with an annual turnover of less than or equal to 5 million and a large installer qualifies as a company with an overall turnover of over 5 million
Projects	<ul style="list-style-type: none"> • Technical difficulty including any specific challenges overcome • Thermal performance achieved by the installation of EWI • Design and aesthetics which helped to make it a stand out project • High quality workmanship
Architectural Design	<ul style="list-style-type: none"> • Evidence of all-round design excellence and fitness for purpose • How the design met the client's brief and core reasons for the design • Examples of creative use of EWI to deliver the design objective
Innovation	<ul style="list-style-type: none"> • Evidence of how the innovation has either addressed a need or solved a problem • Evidence of how the innovation is different and its advantages over any alternatives • How the innovation has been delivered and how clients have been engaged • Evidence of commercial success and wider impact
Environment	<p>Company</p> <ul style="list-style-type: none"> • Company culture towards the environment, sustainability and low energy • Details of certification achieved (ISO 14001:2004, Passivhaus etc.) • Evidence of a continued long-term strategy for environment and sustainability • Results of sustainability policy <p>Individual</p> <ul style="list-style-type: none"> • Evidence of positive impact on the environment through individual actions • Commitment to environment and sustainability • Evidence of instigating and implementing best practice in relation to the environment
Training	Company



	<ul style="list-style-type: none"> • Company culture towards training and evidence of a continued long-term strategy for training • Examples of innovation in methods and successful schemes for training • Results of training strategy including number of apprentices, qualifications achieved and training hours <p>Individual</p> <ul style="list-style-type: none"> • Evidence of impact on company and/or colleagues through training interventions • Commitment to personal development and progression through skills and learning • Evidence of contribution to the organisation or to a project where the individual exceeded expectations • Qualities that make the individual stand out
<p>Outstanding Achievement</p>	<ul style="list-style-type: none"> • Industry profile and engagement with INCA • Evidence of the positive changes within the company/industry that the individual has instigated • How the individual has championed EWI and raised the profile of the industry • Illustrative feedback from others in the company/industry